



Complete Office Supplies

574 Bristol Road, Selly Oak Birmingham B29 6BE
0121 233 3925 sales@deltapi.co.uk

**APPLICATION TO OPEN A CREDIT ACCOUNT
(PRIVATE & CONFIDENTIAL)**

Company Name & Statement Address: *Name of unincorporated companies please use official name e.g. R. Smith & Jones, trading as Smith & Jones Furniture Specialists (as printed on your Cheque Book).*

Tel: _____ Fax: _____ Email: _____

Registered Office Address:
(For Limited Companies)

Post Code _____

Private Address:
(For a Unlimited Business)

Post Code _____

Name & Address of all Directors or Partners:

How long established?: _____ **How much average Monthly Credit is required?:** _____

Do you require goods to be delivered, or are you looking to collect from store?: _____

Where do you currently buy your stationery from?: _____

Why would you like an account with Delta Pi?: _____

Please give Name & Address of 3 firms supplying goods who may be approached for references:

1. _____ 2. _____ 3. _____

Name & Address your Bank:

Sort Code _____ Account No. _____

Please attach a copy of your Letterhead with this application

I/we make this application to open a Credit Account:
I/we agree to Delta Pi Limited's Terms & Conditions:
I/we authorise our Bankers above to provide a Status enquiry on me/us.

Please **Sign** then **Print** your name here: _____

Please state position in Company: _____ Date: _____

(All Partners if applicable): _____

FOR OFFICE USE: Account Name _____ Credit Limit _____

Credit Controller: _____ Date: _____

TERMS & CONDITIONS

1.1 STANDARD TERMS OF BUSINESS

These terms and conditions are made between us, Delta Pi Limited, a company incorporated in England registered number 4543468 having its registered office at 581 Bristol Road, Selly Oak, Birmingham, B29 6AF (Us, We, Our) and you, the "Customer" in respect of purchases of goods made from any Delta Pi Ltd shop office or website (the 'Website').

1.1.1 Definitions

Delta Pi, We, Us means Delta Pi Limited.
Customer, You means the party to whom goods are being supplied as identified as the registered Delta Pi account holder placing any order or the principle card holder in the event of a non-account order.

1.1.2 Purchase Orders For Goods

We only deliver within the UK mainland (the "Territory"). We will not enter into transactions outside of the Territory. The display of products on our Website does not constitute an offer for sale or an invitation to trade.

Each purchase order raised by Customer, whether verbally, in writing, electronically or on the Website or otherwise, shall be deemed to incorporate these terms and conditions.

In relation to special order goods, bespoke items, goods held by us as consignment stocks and foodstuff items modified terms apply. When ordering such goods these terms and conditions shall be deemed incorporated. Once your order is accepted by us, you will be liable to pay the full quoted price of the goods whether you accept delivery or not. Items delivered are non-returnable and non-refundable.

In all other cases an order placed by Customer either on the completion of the purchase process set out in the Website pages or otherwise shall constitute an invitation to Us to trade.

By delivery to the premises stated on Customer's purchase order, We offer to supply the goods to Customer. The offer is made subject to these terms and conditions. Acceptance of the goods by Customer shall be deemed acceptance of these terms and conditions.

Goods are sold subject to availability and, in relation to certain specific goods, there are geographical restrictions.

We reserve the right to alter the specification of the goods without prior reference to you insofar as the performance of such goods is not materially altered and the cost is not increased.

1.1.3 Prices and Payment

All prices are displayed in UK pounds sterling. Payment shall be made in UK pounds sterling only. In relation to credit sales, payment shall be due within 30 days from the date of invoice.

We reserve the right to charge interest on overdue amounts at the rate of 4% per annum above the base rate from time to time of Lloyds-TSB Bank plc. Interest to accrue from day to day from the date of invoice until actual payment is received by way of cleared funds.

Dishonoured cheques issued by Customer shall incur an administration fee of £20 in addition to any bank charges paid by Us in relation to the returned cheque.

In addition to the list price of goods, We reserve the right to make an extra charge for deliveries, the price of which will be shown at the point of ordering.

Risk in the goods shall pass to Customer on delivery. Title and ownership of the goods shall not pass until payment in full has been received by Us. Customer shall act as bailee of the goods for Us until ownership has passed and Customer shall store the goods so that they are readily identifiable as Our property. If payment is not made by the due date, We shall be entitled to enter Customers premises to recover any and all goods supplied by Us.

We reserve the right to refuse and/or to cancel an account and/or delivery at any time. In such circumstances, if the Customer has paid for relevant goods, a refund or credit note shall be issued less reasonable administration charges.

Prices for goods are stated exclusive of Value Added Tax and other sales tax unless otherwise indicated in the ordering process.

1.1.4 Delivery

Delivery dates are approximate. Delivery shall be deemed to take place on the date of the first attempt at delivery to the customer's premises or other place specified for delivery.

All goods must be signed for by an adult aged 18 years or over on delivery, if no adult is present at the address when the delivery is attempted the goods may be retained by the driver.

Delivery is to the threshold of Customer's premises, which shall be deemed to be Goods Inwards or in the absence of this the Main reception of the Customer at the specified delivery address.

1.1.5 Claims and Returns

Customer must notify Us in writing within 3 weekdays of delivery of any discrepancy between goods supplied and noted on the enclosed delivery note, or of any damaged goods. Returns may only be made with prior written consent from Us.

Returns for goods ordered in error must be notified to us within 10 weekdays of delivery.

Invoice queries must be raised in writing within 10 days of the date of invoice.

Claims may be made either through the Website, by e-mail to sales@deltapi.co.uk or in writing.

All notices given in writing should be sent to Delta Pi Limited 581 Bristol Road, Selly Oak, Birmingham B29 6AF.

1.1.6 Guarantees and Liabilities

Goods sold by Us are sold with guarantee that they will be free of defects in material or workmanship at delivery and, provided they are used in the proper way, for the relevant period from delivery as indicated at the point of ordering. We accept no liability for defects in goods resulting from Customer designs or requirements, or arising from wear and tear, willful damage, negligence or misuse.

Information on the Website may contain inaccuracies or typographical errors. Information and product specifications, including information relating to price and availability may be changed or updated without notice. No guarantee is given that the information accessible via the Website is accurate, complete or current.

The Website may be unavailable from time to time. Nothing on the Website shall be construed as a condition, warranty or representation.

Except as otherwise stated in these terms, Our entire liability in respect of a particular good that has passed into the ownership of Customer and the Customer's remedies shall be limited to, at Our option and in accordance with Our returns policy from time to time, a credit note in respect of the amount paid by the Customer to Us for such goods; or the replacement or repair of the goods by Us.

Nothing in these terms shall limit or exclude liability for death or personal injury caused by negligence or for fraudulent misrepresentation, but except as otherwise stated in these terms and conditions, all conditions, warranties, terms and undertakings express or implied statutory or otherwise are hereby excluded to the fullest extent permitted by law.

We shall have no liability to the Customer for indirect or consequential loss.

A person who is not party to this agreement shall have no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this agreement. This clause does not affect any right or remedy of any person which exists or is available otherwise than pursuant to that Act.

If any term or provision in this agreement shall in whole or in part be held to any extent to be illegal or unenforceable under any enactment or rule of law, that term or provision or part shall to that extent be deemed not to form part of this agreement and the enforceability of the remainder of this agreement shall not be affected.

1.1.7 Third Party Suppliers

From time to time Customer may ask Us to make available goods from third party suppliers so that Customer can place orders for these goods through the Delta Pi Website. Delta Pi is not the supplier of such goods and has no contractual relationship with Customer in relation to any supply. Delta Pi accept no liability whatsoever in relation to such transactions, howsoever arising.

1.1.8 Governing Law and Jurisdiction

All sales and purchases via this site and the terms and provisions of any contract or arrangement in relation to such sales shall be governed by and shall be construed in accordance with English law and shall be subject the non-exclusive jurisdiction of the English Courts.