



BMG

OFFICE EQUIPMENT



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INFORMATION SECURITY (DATA PROTECTION/GDPR)

BMG Office Equipment needs to gather and use information or DATA about individuals as part of its business.

BMG intends to comply with its legal obligations under the data protection act 1998 (the '1998 ACT) in respect of the processing of personal data and sensitive personal data. These rules apply to data stored electronically, on paper or on other materials.

This explains how we hold, store and process information and our obligations as a company when handling, processing or storing personal data whilst working for or on behalf of BMG.

This policy applies to ALL employees, volunteers, consultants, suppliers and anyone else working for or on behalf of BMG.

