**Single-use Packaging Environmentally Preferred Purchasing (EPP) policy for Blakes Workplace Solutions Ltd**

Effective data: **01/07/2025**

Definition[[1]](#footnote-1): Environmentally Preferable Procurement (EPP) involves purchasing products or services that have a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose.

This EPP policy is directed to the suppliers of **Blakes Workplace Solutions Ltd** details the standards and requirements that we expect our suppliers to adhere to, for the packaging left at our premises during product deliveries.

The purpose of this policy is to reduce the amount of packaging waste that is left at our company premises, and therefore disposed of by **Blakes Workplace Solutions Ltd**

**Scope**

This policy applies to all packaging that is left at **E8 Kingfisher Business Park, Hawthorne Road, Bootle, Liverpool, L20 6PF** by a supplier, during the delivery of products to this site, in the following categories:

* *Cardboard boxes*
* *Clingwrap*
* *Bubble wrap*
* *Pallets*
* *Polystyrene packaging*

The above list contains the top 5 single-use packaging types left at the **Blakes Workplace Solutions Ltd** site by product suppliers.

**Goals**

The goals below detail the minimum requirements that we expect of the packaging that is left at our business operations site(s) by product suppliers:

Please complete the table below, with at least one minimum requirement per packaging type.

|  |  |
| --- | --- |
| **Packaging type** | **Minimum requirement** |
| *Cardboard boxes* | *100% recyclable*  |
| *Polystyrene packaging* | *Alternative used where at all possible* |
| *Cardboard boxes* | *>70% recycled content* |
| Bubble inserts | 100% recycled and also reused  |
| Pallets | 100% recycled and reused by local businesses |

**Responsibilities**

It is the responsibility of the Single-use Packaging Champion at the **Blakes Workplace Solutions Ltd** to actively publicise this policy to all suppliers of products to **Blakes Workplace Solutions Ltd.** It is also their responsibility to actively question each supplier that leaves one of the top 5 packaging types at the **Blakes Workplace Solutions Ltd** business operations site(s), and how they are acting to reduce the impact of this packaging.

**Quality assurance**

the **Blakes Workplace Solutions Ltd** will request details from suppliers on a quarterly basis, on whether their packaging that is left at **E8 Kingfisher Business Park, Hawthorne Road, Bootle, Liverpool, L20 6PF** adheres to the minimum requirements detailed in the ‘Goals’ section. If the minimum requirements of packaging are not being met for the packaging types listed in the ‘Scope’ section, **Blakes Workplace Solutions Ltd** will investigate the situation and work with the supplier to resolve the issue.

**Signed:** 

**Position: Director**

**Date: 01/07/2025**

1. <http://www.p2pays.org/epp/background.asp> [↑](#footnote-ref-1)